Date:

To: The Chief Executive, Local Government NSW (or his nominee, Isaac Mann)

**SUBSTITUTE DELEGATE FORM – 2022 ANNUAL CONFERENCE**

**(Local Government NSW 2022 Annual Conference)**

This is to advise that

[*INSERT THE NAME OF DELEGATE BEING REPLACED*]

of

[*INSERT THE NAME OF THE COUNCIL OR ORGANISATION*]

has had to leave and/or is no longer able to attend the 2022 Annual Conference and will be replaced by

[*INSERT NAME OF THE SUBSTITUTE DELEGATE*]

     

[*INSERT EMAIL OF THE SUBSTITUTE DELEGATE*] [*INSERT MOBILE PHONE NO. OF THE SUBSTITUTE DELEGATE*]

|  |  |
| --- | --- |
| Signature: |  |
|  | (Mayor / General Manager / Chairperson / Chief Executive) |

Date:       Time:

Please email the completed form to [isaac.mann@lgnsw.org.au](mailto:isaac.mann@lgnsw.org.au?subject=Substitute%20delegate%20form%20voting%20on%20Motions) and cc [VoterRegistrations@lgnsw.org.au](mailto:VoterRegistrations@lgnsw.org.au?subject=Substitute%20delegate%20form%20-%20voting%20on%20Motions%202021%20-)

|  |  |  |
| --- | --- | --- |
| **OFFICE USE ONLY:** | (Yes) | (No) |
| Is the substitute Delegate an elected member (i.e. Councillor) of a council or a member of the Board of the NIRC or a RLGB that is a financial member? |  |  |
| Has this form been signed by either the Mayor or General Manager of the Council, or in the case of the NIRC or a RLGB by the Chairperson or Chief Executive of that entity? [see rule 34(b)] |  |  |