

## **Message from the President**

LGNSW President, Cr Keith Rhoades AFSM provides an update on local government issues.

## **Local Government (State) Award 2017**

A new Local Government (State) Award 2017 will commence operation soon.

## **Handbook for Prevention of Violence Against Women**

A practical guide: Putting the prevention of violence against women into practice: How to change the story - has been released to assist organisations, including local government.

## **\$28 Million Community Building Partnership Grants Available**

Councils are invited to apply for funding under the NSW Government's Community Building Partnership program.

## **LGNSW Regional Planning Lunch – Date Change**

LGNSW's next planning series event being held in Wagga Wagga, has been moved to Monday 28 August.

## **Sustainable Choice – Moving to Local Government Procurement**

Sustainable Choice is moving from LGNSW to become part of Local Government Procurement from July 1.

### **LOCAL GOVERNMENT NSW**

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**LGNSW.ORG.AU** LGNSW@LGNSW.ORG.AU  
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### **EMAIL SUBSCRIPTION**

LGNSW.ORG.AU/SUBSCRIBE

## Message from the President

Cr Keith Rhoades AFSM

Friday 30 June 2017

### Local Government (State) Award



LGNSW, as the representative of local government employers, has concluded negotiations of the new Local Government (State) Award. The new Award was finalised at a hearing before the Industrial Relations Commission of NSW earlier today and takes effect from 1 July 2017. Briefings have been arranged in Sydney and 12 NSW regional locations to fully inform councils of the changes. [Read more.](#)

### Good Governance Forum

On Wednesday and Thursday, LGNSW Chief Executive, Donna Rygate chaired our second annual Good Governance Forum. Speakers included Professor John McMillan (Acting NSW Ombudsman), Margaret Crawford (NSW Auditor-General), Isabella Wallington (head of FutureGov Australia), Elizabeth Farrelly from the SMH, and governance professionals from Weddin, Penrith, Wollondilly and Willoughby councils. Attendance was twice that of last year and the event was extremely well received. There was a lot of interest in the presentation from Susan Benedyka who has developed a very effective program to get councillors working well together, and with professional staff. Contact us for more details.

### Western Division Mid-Term Meeting

Earlier today, I attended the Western Division mid-term meeting in Cobar and discussed wins for regional NSW from last week's Budget, in particular, the \$200 million for country community facilities and the \$1 billion for water infrastructure funding. I provided updates on the deferral of the Fire and Emergency Services Levy, upcoming elections, the Far West initiative, access to TCorp loans, the Aboriginal culture and heritage legislation, and the Local Government (State) Award.

### Other Significant Meetings

On Monday, Donna met with the Director of the NSW Red Cross to explore ways to work together to provide communities with practical advice about emergency preparedness. In the afternoon, Donna gave evidence at the NSW Parliamentary Inquiry into energy from waste technology to put forward the sector's policy position. Our regular liaison meeting with Office of Local Government (OLG) was also held.

This week Donna had two meetings about work we have been progressing in the disability arena. Donna met with the Hon. Ray Williams MP, Minister for Disability Services about the great work LGNSW has helped councils do on Disability Inclusion Action Plans. All councils are on track to meet their obligation to develop a Disability Inclusion Action Plans by July 1 – which is terrific news. Donna also discussed the LGNSW Inclusive Tourism project with Minister Williams and, in a separate meeting with the CEO of Destination NSW. This project is well underway and aims to ensure that good data about accessibility and inclusiveness is available via the Australian Tourism Data Warehouse in mainstream places like TripAdvisor. It will also deliver a business case and an online learning package for councils and the industry with a view to unlocking the significant economic benefits of inclusive tourism. Further details will be shared in a council roadshow in August.

Yesterday, senior LGNSW staff attended a departmental briefing about planning reforms - as the government works to form its final view on IHAPs and whether they should be mandatory in some areas.

### FESL Deferral Update

Treasury has advised LGNSW that councils will receive a third FESL cost reimbursement payment today (30 June). Treasury will email payment details to all council GMs and FESL coordinators. This payment will not include reimbursement for the costs of software roll-out and customer service cost heads - Treasury is still working on that. With the deferral of FESL, rating software has been updated to ensure the FESL does not appear on rates notices. Treasury assures us this work has progressed well and does not anticipate any problems. Treasury is available to help councils proof rate notices throughout July - contact [shannon.perry@treasury.nsw.gov.au](mailto:shannon.perry@treasury.nsw.gov.au).

**Upcoming Conferences**

Please note the date change for the LGNSW Regional Planning Series lunch in Wagga Wagga, now Monday 28 August 2017 to accommodate Lieutenant General (Retd) Ken Gillespie. Registrations are also open for the Local Government Week Awards Evening on Thursday 3 August and the LGNSW Water Management Conference (4-6 September in Dubbo).

**Upcoming Deadlines**

A number of submission and survey deadlines are approaching for: the Office of Environment and Heritage Customer Survey (5 July); the Food Regulation Partnership (7 July); and the Threatened Species Priority Action Statement (31 July).

Yours sincerely



Cr Keith Rhoades AFSM

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The Heart Foundation is seeking feedback on a new resource to assist workplaces evaluate physical activity and sitting less programs.

#### Item 4: LGNSW Regional Planning Lunch – Date Change

LGNSW's next planning series event being held in Wagga Wagga, has been moved to Monday 28 August.

#### Item 5: LGNSW Finance Summit – Registrations Now Open

Registrations are open for the 2017 LGNSW Finance Summit (11-12 September) which will focus on investing in growth infrastructure.

### Community

#### Item 6: Proposed Changes to the Food Regulation Partnership

The NSW Food Authority is proposing changes to the Food Regulation Partnership and it is critical that NSW councils to provide feedback on those proposed changes. Councils are encouraged to provide feedback by 7 July 2017.

#### Item 7: Inclusive and Cohesive Communities in NSW Conference

Councils are invited to attend the Inclusive and Cohesive Communities in NSW Conference (2-3 November, Sydney).

#### Item 8: Handbook for Prevention of Violence Against Women

A practical guide: Putting the prevention of violence against women into practice: How to change the story - has been released to assist organisations, including local government.

#### Item 9: \$28 Million Community Building Partnership Grants Available

Councils are invited to apply for funding under the NSW Government's Community Building Partnership program.

#### Item 10: Youth Council Conference – Registrations Open

Registrations are invited for 2017 NSW Youth Council Conference, hosted by the City of Ryde and the Ryde Youth Council (22–24 September).

### Emergency Management

#### Item 11: Disaster Assistance for Storm Affected Communities

Disaster assistance is available for three Sydney local government areas affected by storms in February 2017 - Ku-ring-gai, Northern Beaches, and The Hills.

## Environment

### **Item 12: \$4 Million Aboriginal Communities Waste Management Program Grants**

The NSW Environment Protection Authority is calling for expressions of interest for the first round of the Aboriginal Communities Waste Management Program for discrete Aboriginal communities.

### **Item 13: Round 5 Organic Waste Infrastructure Grants Open**

The NSW Environment Protection Authority and the NSW Environmental Trust have announced grants of up to \$3 million for Organics Infrastructure projects.

### **Item 14: Office of Environment and Heritage - Customer Satisfaction Survey Closes Soon**

Councils are reminded to complete the Office of Environment and Heritage customer satisfaction survey by next Wednesday.

### **Item 15: Threatened Species Priority Action Statement Amendments**

Councils are invited to make submissions on amendments to the Threatened Species Priorities Action Statement.

## Industrial Relations

### **Item 16: Local Government (State) Award 2017**

A new *Local Government (State) Award 2017* will commence operation soon.

## Learning

### **Item 17: LGNSW Annual Personal and Executive Assistants' Conference**

Register now for LGNSW's annual Personal and Executive Assistants' Conference (11 August 2017).

### **Item 18: Upcoming courses – July and August**

LGNSW has scheduled the following courses, with more to be listed shortly.

## Procurement

### **Item 19: Local Government Procurement Training – Upcoming Courses**

Local Government Procurement offers training to reduce risk and enhance the skills of council staff involved in procurement.

### **Item 20: Procurement Qualifications**

Local Government Procurement is offering accredited procurement courses for staff involved in purchasing, tendering and contract management functions.

### **Item 21: Sustainable Choice – Moving to Local Government Procurement**

Sustainable Choice is moving from LGNSW to become part of Local Government Procurement from July 1.

## In the News

### **Item 22: ALGA Newsletter**

View the latest newsletter distributed by the Australia Local Government Association.

## Conferences and Events

### Item 1: Upcoming Conferences and Events

#### **LGNSW Regional Planning Lunch – Date Change**

LGNSW's next planning series event being held in Wagga Wagga, has been moved to Monday 28 August.

#### **LGNSW Finance Summit – Registrations Now Open**

Registrations are open for the 2017 LGNSW Finance Summit (11-12 September) which will focus on investing in growth infrastructure.

#### **Inclusive and Cohesive Communities in NSW Conference**

Councils are invited to attend the Inclusive and Cohesive Communities in NSW Conference (2-3 November, Sydney).

#### **Youth Council Conference – Registrations Open**

Registrations are invited for 2017 NSW Youth Council Conference, hosted by the City of Ryde and the Ryde Youth Council (22–24 September).

#### **LGNSW Annual Personal and Executive Assistants' Conference**

Register now for LGNSW's annual Personal and Executive Assistants' Conference (11 August 2017).

## Grants and Funding

### Item 2: Grant and Funding Opportunities for Local Government

#### **\$28 Million Community Building Partnership Grants Available**

Councils are invited to apply for funding under the NSW Government's Community Building Partnership program.

#### **Disaster Assistance for Storm Affected Communities**

Disaster assistance is available for three Sydney local government areas affected by storms in February 2017 - Ku-ring-gai, Northern Beaches, and The Hills.

#### **\$4 Million Aboriginal Communities Waste Management Program Grants**

The NSW Environment Protection Authority is calling for expressions of interest for the first round of the Aboriginal Communities Waste Management Program for discrete Aboriginal communities.

#### **Round 5 Organic Waste Infrastructure Grants Open**

The NSW Environment Protection Authority and the NSW Environmental Trust have announced grants of up to \$3 million for Organics Infrastructure projects.

## General Interest

### Item 3: Workplace Physical Activity Evaluation Toolkit

**The Heart Foundation is seeking feedback on a new resource to assist workplaces evaluate physical activity and sitting less programs.**

The [Move More, Sit Less Evaluation Toolkit](#) provides step-by-step instructions on which assessment methods to choose, what questions to ask, and how to analyse and interpret results.

The evaluation toolkit builds upon the existing Healthy Workplace Guide: Ten steps to implement a workplace health program.

The Heart Foundation is seeking [feedback](#) on how easy it is to use in practice.

#### Online information:

[Evaluation](#)

[Move More, Sit Less tool kit](#)

#### Contact

[sarah.young@heartfoundation.org.au](mailto:sarah.young@heartfoundation.org.au)

Ref: R90/0071 MK



## General Interest

### Item 4: LGNSW Regional Planning Lunch – Date Change

#### LGNSW's next planning series event being held in Wagga Wagga, has been moved to Monday 28 August.

This event is part of LGNSW's series on key planning initiatives relevant to local government and is hosted by Wagga Wagga City Council.

The topic for this planning lunch is regional planning, infrastructure and economic development.

The special guest speakers will include:

- **Lieutenant General (Retd) Ken Gillespie AC DSC CSM** – Regional Infrastructure Coordinator, Department of Premier and Cabinet
- **Robyn Hobbs OAM** – NSW Small Business Commissioner, NSW Department of Industry

Lieutenant General Gillespie will outline his role in identifying and overcoming roadblocks in the rollout of the local infrastructure program and engagement with local councils and communities to support regional NSW economic and social development.

Robyn Hobbs will discuss how to reduce red tape to promote business growth and development. The panel will discuss challenges and opportunities within regional planning, infrastructure and economic development. There will be time for questions and a light lunch (included).

The LGNSW planning series informs members and guests about key planning initiatives, provides opportunities to meet with senior industry stakeholders and discuss the latest challenges, regulations, funding and plans for NSW.

The program is designed to be of interest to councillors and mayors, administrators, general managers, interim general managers and planning directors. Attendees will be eligible for continuing professional development points from the Planning Institute of Australia.

LGNSW thanks UrbanGrowth NSW, the Elite Sponsor of the LGNSW Planning Series.

RSVPs will be accepted until Monday 21 August 2017 unless sold out prior. To secure a place, book online now.

#### Dates and location

Monday 28 August 2017  
11.00am – 2.00pm  
Wagga Wagga City Council Chambers,  
corner Bayliss and Morrow Streets,  
Wagga Wagga, NSW

#### Online information

[LGNSW Regional Planning Lunch](#)

#### [Registration](#)

#### RSVP

By Monday 21 August 2017

#### Cost

\$66 for LGNSW members  
\$110 for non-members

#### Contact

Karen Rolls  
LGNSW  
02 9242 4050  
[events@lgnsw.org.au](mailto:events@lgnsw.org.au)

**Ref:** R16/ 0025 TA

## General Interest

### Item 5: LGNSW Finance Summit – Registrations Now Open

**Registrations are open for the 2017 LGNSW Finance Summit (11-12 September) which will focus on investing in growth infrastructure.**

The forum will discuss policy and practice in funding local infrastructure particularly in the context of the significant public assets councils manage and the limited means to generate revenue.

Highly-regarded Australian economist, Saul Eslake will deliver the keynote address on the macro-economic outlook of the environment in which local governments operate.

The one-and-half day forum will:

- Outline the economic context in which councils operate
- Highlight critical issues in funding and managing council assets
- Reveal opportunities for councils to access infrastructure funding
- Showcase strategic and innovative case studies of council practice in funding infrastructure needs.

Other invited speakers include representatives from the Commonwealth and NSW governments, Infrastructure Australia and NSW councils.

See LGNSW's website for [more information and to register](#).

#### **Dates and Location**

11-12 September 2017

Barnet Long Room, Customs House  
Level 1, 31 Alfred St,  
Circular Quay, Sydney

#### **Further information and registrations**

[LGNSW Finance Summit](#)

#### **Cost**

LGNSW members: \$990 (incl. GST)  
Non-members: \$1,980 (incl. GST)

#### **Contact**

LGNSW Learning Solutions  
(02) 9242 4181  
[learning@lgnsw.org.au](mailto:learning@lgnsw.org.au)

**Ref:** I98/0012 SA

## Community

### Item 6: Proposed Changes to the Food Regulation Partnership

**The NSW Food Authority is proposing changes to the Food Regulation Partnership and it is critical that NSW councils to provide feedback on those proposed changes. Councils are encouraged to provide feedback by 7 July 2017.**

The Food Regulation Partnership is between the NSW Food Authority and NSW councils and:

- Clarifies the responsibilities of local government in relation to food regulation
- Improves food safety coordination between councils and the Food Authority in several areas, including food inspections
- Enables quicker responses to food emergencies and food recalls
- Enables all councils to recover the costs of food regulation enforcement
- Provides a food regulation forum for consultation with councils and the retail food sector.

Some of the key proposed changes include:

- Amendments to the A,B, and C category requirements
- Changes to enforcement agency (council) role and responsibilities, and
- Protocols amended:
  - Activity report
  - Food compliant referral
  - Reporting legal proceedings
  - Appointing authorised officers
  - Enforcement agency compliance
  - Fees and charges
  - Food complaint management
  - Food Premises Assessment Report (FPAR)
  - Managing non-local and complex issues
  - Register of penalty notices
  - Regulating mobile and temporary food businesses, and
  - Risk-based inspection frequency

LGNSW welcomes feedback and copies of council's submissions to incorporate into its representations.

#### **Dates**

Submissions close 7 July 2017

#### **Online information**

Consultation Documents

#### **Contact**

NSW Food Authority  
Ben Lees  
[ben.lees@foodauthority.nsw.gov.au](mailto:ben.lees@foodauthority.nsw.gov.au)  
02 9741 4791

Local Government NSW  
Liz Gemes  
[liz.gemes@lgnsw.org.au](mailto:liz.gemes@lgnsw.org.au)  
02 9242 4063

**Ref:** R90/0132-06 LG

## Community

### Item 7: Inclusive and Cohesive Communities in NSW Conference

#### **Councils are invited to attend the Inclusive and Cohesive Communities in NSW Conference (2-3 November, Sydney).**

The conference is a collaborative event where all sessions are facilitated and presented by CALD-related community stakeholders.

The program features a variety of formats including a Q&A panel, lectures and participatory workshops.

The conference will:

- Examine best practice models/ frameworks to promote social cohesion and inclusion
- Explore pragmatic responses to social cohesion challenges in our diverse communities
- Showcase key strategies used in the local government sector.

Local, state and federal government workers and those interested in community cohesion are invited to attend and share their insights.

The conference is being hosted by the Local Government Multicultural Network, in partnership with Multicultural NSW, Local Government NSW, the State Library of NSW, Randwick City Council, Parramatta City Council, Georges River Council and City of Canterbury Bankstown and supported by Department of Human Services Centrelink, Vyva Entertainment, Inner West Council, Georges River Council and City of Sydney.

#### **Dates and location**

2-3 November 2017

State Library of NSW  
Macquarie Street Sydney

#### **Online information**

[Conference Program](#)

[Conference Registration](#)

#### **Price**

\$230.99 inc GST

#### **Contact**

LGMN: Turkan Aksoy  
Convener, LGMN  
Cultural and Inclusion Officer  
Canterbury Bankstown Council  
[Turkan.Aksoy@cbc.city.nsw.gov.au](mailto:Turkan.Aksoy@cbc.city.nsw.gov.au)

02 9707 9863

**Ref:** R91/0040-05 LG

## Community

### Item 8: Handbook for Prevention of Violence Against Women

**A practical guide: Putting the prevention of violence against women into practice: How to change the story - has been released to assist organisations, including local government.**

Published by Our Watch, the guide aims to support organisations put theory into practice.

Our Watch was established to drive nation-wide change in the culture, behaviours and attitudes that underpin and create violence against women and children.

The handbook translates evidence-based theory into practice and includes case studies, tips and templates. It will be used to inform the primary prevention work of practitioners to ensure consistent and effective practice.

The handbook includes information on:

- What drives violence against women
- Primary prevention
- Knowledge, skills and attributes needed for prevention work
- The key principle and good practice approaches to prevention work
- Project planning and implementation
- Developing a media and communications plan
- Evaluating your work and building the evidence for prevention.

The handbook builds on the national framework [Change the story: A shared framework for the primary prevention of violence against women and their children in Australia.](#)

#### **Online information**

[Change the Story National Framework](#)

[Our Watch Handbook](#)

#### **Contact**

[Our Watch Contact](#)

LGNSW: Liz Gemes  
[liz.gemes@lgnsw.org.au](mailto:liz.gemes@lgnsw.org.au)

92424063

**Ref:** R90/0071-03 LG

## Community

### Item 9: \$28 Million Community Building Partnership Grants Available

#### **Councils are invited to apply for funding under the NSW Government's Community Building Partnership program.**

The program funds infrastructure projects that focus on building a stronger, connected and healthy communities.

Applicants must demonstrate how projects will promote local participation with positive social, environmental and recreational outcomes. Lift & Change projects are suitable for this funding.

Applications close on 9 August 2017.

Projects must be:

- for building/refurbishing infrastructure or purchasing capital equipment items with a minimum individual value of \$2,500
- completed by 31 March 2019.

In 2017, \$27.9 million is available with the funding equally divided across all NSW electorates, making \$300,000 available to each.

Previously successful projects were, on average, awarded \$20,000 each. However there is no upper limit on individual grants.

Applications will be assessed against the program criteria by NSW Members of Parliament and Independent Review Panel members. It is recommended that interested parties review the program guidance to ensure both organisation and project eligibility.

#### **Dates**

Applications open 26 June and close 9 August

#### **Online information**

[Community Building Partnership Website](#)

[Lift & Change Guidelines](#)

#### **Contact**

[cbpinfo@facns.nsw.gov.au](mailto:cbpinfo@facns.nsw.gov.au)

**Ref:** R96/1026 MK

## Community

### Item 10: Youth Council Conference – Registrations Open

**Registrations are invited for 2017 NSW Youth Council Conference, hosted by the City of Ryde and the Ryde Youth Council (22–24 September).**

Young people involved in advisory committees of any type are encouraged to attend (under 18s must be accompanied by a designated worker such as a council Youth Development Officer).

The theme of the conference is Make IT Happen and will explore how technology can make a difference in campaigns and community engagement. There is also a program of social activities including the Youth Council Olympics and Harbour Cruise.

[Complete the online form](#) to register by 17 July 2017.

#### **Dates and location**

Friday 22 September – Sunday 24 September

Macquarie University

\$80

#### **Online information**

[Make It Happen- Youth Council Conference 2017](#)

#### **Contact**

Michael Paine

Community Project Officer Young People

City of Ryde

(02) 99528248

[MPaine@ryde.nsw.gov.au](mailto:MPaine@ryde.nsw.gov.au)

**Ref:** R09/0129 ER

## Emergency Management

### Item 11: Disaster Assistance for Storm Affected Communities

**Disaster assistance is available for three Sydney local government areas affected by storms in February 2017 - Kuring-gai, Northern Beaches, and The Hills.**

The joint-funded Commonwealth-State Natural Disaster Relief and Recovery Arrangements include:

- Help for people whose homes or belongings have been damaged
- Support for affected local councils with the costs of cleaning and restoring damaged essential public assets
- Concessional interest rate loans for small businesses, primary producers and not-for-profit organisations
- Grants for not-for-profit organisations.

Visit the [Australian Government Disaster Assist](#) and [Emergency NSW](#) websites for further information.

#### Further Information

[Australian Government Disaster Assist  
Emergency NSW](#)

**Ref: R90/0753 RC**



## Environment

### Item 12: \$4 Million Aboriginal Communities Waste Management Program Grants

**The NSW Environment Protection Authority is calling for expressions of interest for the first round of the Aboriginal Communities Waste Management Program for discrete Aboriginal communities.**

As part of the NSW Environment Protection Authority's (EPA) Waste Less, Recycle More program extension, \$4 million is available over four years for the Aboriginal Communities Waste Management Program. The program aims to reduce litter and waste, and increase amenity at discrete Aboriginal communities (former missions/reserves) across NSW.

All of NSW's 61 discrete Aboriginal communities are invited to apply. NSW Local Aboriginal Land Councils (LALC) are also eligible as are other entities, including councils that work in partnership with a LALC.

Following the expressions of interest, eight to 10 communities will be invited to progress to stage two of the program to develop a community waste management plan.

Application forms and guidelines are available on the Aboriginal Communities Waste Management Program website. Regional Waste Groups and the NSW EPA are available to assist with applications including meeting face to face.

The program is an initiative of the EPA in collaboration with Aboriginal Affairs NSW, the NSW Aboriginal Land Council, the NSW Department of Health, Rural Fire Service and Local Government NSW.

#### **Dates**

Applications close Thursday 31 August 2017

#### **Further information and application guidelines:**

[Aboriginal Communities Waste Management Program website](#)

#### **Contact**

Waste and Resource Recovery  
Regional Delivery Unit

Phone: 131 555

[wasteless.councils@epa.nsw.gov.au](mailto:wasteless.councils@epa.nsw.gov.au)

**Ref:** R90/0994 LD

## Environment

### Item 13: Round 5 Organic Waste Infrastructure Grants Open

**The NSW Environment Protection Authority and the NSW Environmental Trust have announced grants of up to \$3 million for Organics Infrastructure projects.**

Councils, waste companies and not-for-profits are eligible to apply for grant for equipment and infrastructure to reuse or recycle source-separated food and garden waste that would otherwise go to landfill.

Grants are grouped into three streams:

- **Stream 1 Organics Processing Infrastructure** – grants of up to \$3 million to increase the capacity to process source-separated organics from households and businesses
- **Stream 2 Food Donation Infrastructure** – grants of up to \$500,000 for fridges, freezers, vans and other equipment to enable food relief agencies to rescue more surplus food for redistribution to people in need
- **Stream 3 Product Quality** - grants of up to \$500,000 for equipment to improve the quality of recycled organic product.

This is the first of an anticipated three rounds of the \$14 million Waste Less, Recycle More extension to the Organics Infrastructure (large and small) grants program (2017-2021).

Information sessions and webinars are being held early July. Go to the [Organics Infrastructure grants program webpage](#) to register.

#### **Dates and location**

Applications close 10 August 2017

#### **Online information**

Further information and information/webinar registration: [Organics infrastructure webpage](#)

#### **Contact**

Sian McGhie, NSW EPA  
(02) 9995 6876  
[Sian.McGhie@epa.nsw.gov.au](mailto:Sian.McGhie@epa.nsw.gov.au) or

Environmental Trust  
[Waste.recycling@environmentaltrust.nsw.gov.au](mailto:Waste.recycling@environmentaltrust.nsw.gov.au)  
(02) 8837 6093

**Ref:** R90/0994 LD

## Environment

### Item 14: Office of Environment and Heritage - Customer Satisfaction Survey Closes Soon

**Councils are reminded to complete the Office of Environment and Heritage customer satisfaction survey by next Wednesday.**

The Office of Environment and Heritage (OEH) conducts this annual survey to understand how well it meets customers' needs and expectations, and identify ways to improve service.

LGNSW encourages members to complete the survey, as it will inform and improve OEH's interaction with our sector.

**Dates**

Survey closing date – 5 July 2017

**Contact**

Rohit Mandanna

Program Manager

Customer Centric Program

02 9995 6002

[rohit.mandanna@environment.nsw.gov.au](mailto:rohit.mandanna@environment.nsw.gov.au)

**Ref:** R04/0043 SC

## Environment

### Item 15: Threatened Species Priority Action Statement Amendments

#### **Councils are invited to make submissions on amendments to the Threatened Species Priorities Action Statement.**

The Office of Environment and Heritage proposes to amend the NSW Threatened Species Priorities Action Statement, in accordance with Part 5A of the *Threatened Species Conservation Act 1995*.

New draft Priorities Action Statement (PAS) recovery and threat abatement strategies (Saving our Species conservation projects) have been developed for:

- Four site-managed species
- One population
- Twenty-three ecological communities

New draft strategies have also been developed.

- Saving our Species Key Threatening Processes Strategy
- Saving our Species Iconic Species Strategy
- Saving our Species Threatened Ecological Communities Strategy
- Saving our Species Populations Strategy

All of these strategies are currently open for comment.

Councils can respond directly to the amendments, or provide comments to [Kirsty McIntyre](#), Senior Policy Officer, LGNSW by Monday 17 July, 2017.

#### **On-line information**

[Draft PAS amendments](#)

Submissions close on 31 July 2017

#### **Contact**

Kirsty McIntyre

Senior Policy Officer

[kirsty.mcintyre@lgnsw.org.au](mailto:kirsty.mcintyre@lgnsw.org.au)

**Ref:** R93/0024 KMC

## Industrial Relations

### Item 16: Local Government (State) Award 2017

**A new *Local Government (State) Award 2017* will commence operation soon.**

Members are advised that a new *Local Government (State) Award 2017* (the "2017 Award") was made by the Industrial Relations Commission of New South Wales on Friday 30 June 2017.

The 2017 Award takes effect from the commencement of the first full pay period on or after 1 July 2017, and rescinds and replaces the former *Local Government (State) Award 2014*.

The 2017 Award, which was made by consent, prescribes increases in rates of pay and allowances for employees covered by the Award, including a 2.35% increase in rates of pay (with a minimum increase of \$20.40 per week to non-traineeship wage rates) which takes effect from the commencement of the first full pay period on or after 1 July 2017.

LGNSW is running a series of member briefings on the 2017 Award at locations throughout the State. For further information about these briefings, please contact LGNSW's Industrial Relations Unit on (02) 9242-4142.

Members that subscribe to LGNSW's Award Supply Service will soon receive a copy of the 2017 Award by post. Members that subscribe to the Association's online human resources toolkit, LGNSW HR Advance, can also download a copy of the new Award from the LGNSW HR Advance website.

#### Contact

Industrial Officer, LGNSW  
Member Services Division  
02 9242 4142  
[member.services@lgnsw.org.au](mailto:member.services@lgnsw.org.au)

**Ref:** I16/0003 BR

## Learning

### Item 17: LGNSW Annual Personal and Executive Assistants' Conference

#### Register now for LGNSW's annual Personal and Executive Assistants' Conference (11 August 2017).

Themed 'Building the Best', the conference will provide an ideal environment for personal and executive assistants from across local government to learn from colleagues and guest speakers.

The conference features keynote addresses, panel discussions and workshops. Topics include:

- The power of the word
- The future of the personal and executive assistant
- 'Tips from the Top' – mayoral and general manager perspectives
- Developing technology skills and getting up to speed on the latest in apps
- Building a framework for health and performance
- The art of networking
- Creating your impression for success.

The welcome dinner will feature guest speaker, comedian and performer Julia Zemiro, host of Rockwiz, Eurovision Song Contest and Home Delivery.

Senior staff should encourage personal and executive assistants, other administrative and support staff to attend this important professional development and networking event.

#### **Date and location**

Friday 11 August 2017  
Swissotel  
68 Market Street, Sydney

#### **Online Information and registration**

[Conference information](#)  
[Registration](#)

#### **Cost**

LGNSW Members: \$770 incl GST, conference and welcome dinner on Thursday 10 August  
Non- members: \$1,540 incl GST, conference and welcome dinner on Thursday 10 August

#### **Accommodation**

Swissotel  
02 9238 8855  
quote "Local Government NSW Conference"

#### **Contact**

LGNSW Learning Solutions  
02 9242 4181  
[learning@lgnsw.org.au](mailto:learning@lgnsw.org.au)

**Ref:** I98/0012 SA

## Learning

### Item 18: Upcoming courses – July and August

**LGNSW has scheduled the following courses, with more to be listed shortly.**

Visit the [LGNSW website](#) for the full list of courses that can be delivered in-house.

#### **Executive Certificate for Elected Members (FULL - waiting list open)**

Sydney – Friday 7 July – Sunday 9 July 2017; Friday 4 August – Saturday 5 August

Understand the legislative responsibilities of councilors and build skills and capacity to contribute to council decision making. [More information.](#)

#### **Award History and Interpretation**

Moree – Tuesday 11 July 2017

Understand the application and interpretation of *the Local Government (State) Award 2014* and the factors that have influenced the development of the Award. [More information.](#)

#### **Making Consultative Committees More Effective**

Ballina – Friday 21 July; Sydney – Friday 28 July; Queanbeyan – Monday 9 October

Gain an understanding of the roles and responsibilities of consultative committees in the local government context. [More information.](#)

#### **Time Management**

Sydney – Wednesday 26 July 2017

Become more organised and productive through strategies that improve goal setting, work prioritisation and time management. [More information.](#)

#### **Springboard Women's Development Program (4 day program)**

Sydney – Thursday 31 August 2017 (Day 1), Thursday 21 September 2017 (Day 2), Thursday 12 October 2017 (Day 3), Thursday 2 November 2017 (Day 4);

Mentor's Development Program – Wednesday 30 August 2017 (half-day) [More information](#)

The LGNSW Springboard program assists women in non-management positions to develop skills and knowledge in order to reach greater career goals.

#### **Local Training**

Contact [LGNSW Learning Solutions](#) to discuss running a course in-house or with other organisations in your area.

#### **Online information**

[LGNSW Training](#)

#### **Cost for one day courses**

LGNSW Members \$660 incl. GST  
Non-members: \$1320 incl. GST

#### **Registrations**

[Learning Solutions registrations](#)

#### **Contact**

LGNSW Learning Solutions  
02 9242 4081  
[learning@lgnsw.org.au](mailto:learning@lgnsw.org.au)

**Ref:** I98/0012 SA

## Procurement

### Item 19: Local Government Procurement Training – Upcoming Courses

Local Government Procurement offers training to reduce risk and enhance the skills of council staff involved in procurement.

#### **Procurement for Local Government** Sydney CBD – Tuesday 1 August 2017

Providing a comprehensive overview of the purchasing function within the NSW local government sector, learn the end-to-end procurement life-cycle and practical ways to apply principles within council.

[More information and to register.](#)

#### **Planning and Specifications** Sydney CBD – Monday 11 September 2017

Designed on the key principles that need to be observed when writing a best practice procurement plan and specifications development, council staff will be able to construct a basic plan to develop requirements, ensuring that contract arrangements are effective and practical.

[More information and to register.](#)

#### **Evaluation, Supplier Selection and Contract Establishment** Sydney CBD – Monday 9 October 2017

This one day course supports supplier selection and evaluation techniques aligned to probity and value for money. Learn key tips on setting up evaluation criteria for the quotation and tender stage to ensure the right supplier is selected. Designed for staff either currently involved in quotation/tender evaluations or about to do so, participants will come away with practical skills applicable in the local government context. [More information and to register.](#)

#### **Contract Management Essentials** Sydney CBD – Monday 6 November 2017

Understand the key principles of managing contracts in the local government sector, and learn essential information on the contract management life-cycle including foundation insights to procurement principles. [More information and to register.](#)

All Local Government Procurement (LGP) training can be conducted in-house at a location of your choice. For further information; view the [LGP Training Calendar](#) or contact, [LGP Training](#) or 02 8270 8709.

**Online information**  
[LGP Training website](#)

**Registrations**  
[LGP Training Calendar](#)

**Contact**  
LGP Training  
02 8270 8709  
[LGP Training](#)

**Ref:** R05/0057



## Procurement

### Item 20: Procurement Qualifications

**Local Government Procurement is offering accredited procurement courses for staff involved in purchasing, tendering and contract management functions.**

#### **Advanced Diploma of Procurement and Contracting**

Sydney CBD – Commencing in July

Think strategically, develop a comprehensive understanding of strategic procurement and contract management, including legislative requirements, governance and internal controls.

2017 dates (participants must attend all four blocks):

Block 1: 19-21 July 2017

Block 2: 28-30 August 2017

Block 3: 12-14 September 2017

Block 4: 10-12 October 2017

[More information and to register.](#)

#### **Certificate IV in Procurement and Contracting**

Sydney CBD – Commencing in August

This practical course program covers the nuts and bolts of the tendering process. Identifying and understanding the need for gaining approvals, developing procurement plans, related legislation and key documents such as specification requirements, the Request for Tender and the Tender Evaluation Plan.

2017 dates (participants must attend all four blocks):

Block 1: 8-10 August 2017

Block 2: 23-25 August 2017

Block 3: 18-19 September 2017

Block 4: 16-18 October 2017

[More information and to register.](#)

#### **Diploma of Procurement and Contracting**

Sydney CBD – Commencing in September

This program is suitable for staff who have completed Certificate IV or have prior learning. Develop skills to conduct significant procurement. Understand the value of implementing policy, managing contract performance and monitor compliance within legislation. Coordinate risk management activities and manage contract risk

2017 dates (participants must attend all four blocks):

Block 1: 5-7 September 2017

Block 2: 20-21 September 2017

Block 3: 25-27 October 2017

Block 4: 7-9 November 2017

[More information and to register.](#)

All LGP training can be conducted in-house at a location of your choice. For further information view the [LGP website](#) or contact, [LGP Training](#) or 02 8270 8709.

**Online information**  
[LGP Training website](#)

**Registrations**  
[LGP Training Calendar](#)

**Contact**  
LGP Training  
02 8270 8709  
[training@lgp.org.au](mailto:training@lgp.org.au)

**Ref:** R05/0057 MB

## Procurement

### Item 21: Sustainable Choice – Moving to Local Government Procurement

#### **Sustainable Choice is moving from LGNSW to become part of Local Government Procurement from July 1.**

The move, along with the introduction of a nominal annual fee for customers and suppliers, will enable Sustainable Choice to transition from a grant-funded program to a commercially self-sustaining operation.

For the past 10 years the program has been run as a partnership with the Office of Environment & Heritage with funding from the NSW Environmental Trust, which ended on 30 June.

LGNSW advised all Sustainable Choice customers and suppliers of the changes by letter earlier this month.

Suppliers that become financial members of Sustainable Choice will continue to have their products profiled on the database, be promoted in new marketing campaigns and positioned under the new services for councils.

Councils that become financial members of Sustainable Choice will be able to access:

#### **New benefits (from 1 July 2017):**

- Member-only access to certain online materials and resources
- a new ISO 20400 Sustainable Procurement Performance Assessment service
- a dedicated Sustainable Procurement training program (includes ISO 20400)
- a new sustainable procurement consulting service, to help them embed sustainable procurement into their organisations.

#### **Existing benefits (which will continue uninterrupted):**

- the opportunity to participate in the Annual Sustainable Procurement Survey
- the Annual Sustainable Procurement Benchmark Report
- access to around 700 products and services on the Sustainable Choice database
- free attendance at Sustainable Choice forums
- Quarterly newsletter
- Access to staff for advice and guidance.

To discuss membership or any questions, please [contact Sustainable Choice via email](#).

#### **Dates**

1 July 2017

#### **Online information**

[Sustainable Choice](#)

#### **Contact details from 1 July**

Sustainable Choice Team

(02) 8270 8700

[sustainablechoice@lgp.org.au](mailto:sustainablechoice@lgp.org.au)

**Ref:** R06/0049 SL

## In the News

### Item 22: ALGA Newsletter

View the latest newsletter distributed by the Australia Local Government Association.