

# Weekly

Issue 10, 17 March 2017

## Message from the President

LGNSW President, Cr Keith Rhoades AFSM provides an update on local government issues.

## Container Deposit Scheme to Commence December 2017

The CDS Scheme will now commence on 1 December 2017 with the regulation that confirms fundamental details that will underpin the operation of the scheme now gazetted.

## Floodplain Management Grants 2017/18

The Office of Environment and Heritage is inviting applications under the Floodplain Management Grants Program for 2017/18.

## Rural and Regional Event Funding

Organisers of new and emerging rural and regional events are invited to apply for round two of the NSW Government's 2017 Incubator Event Fund.

## Notification of Council Entities to the Auditor-General

Councils are reminded of their obligation to notify the Auditor-General of all council entities. The Auditor-General advises that many councils have met this obligation but there are still councils that have not yet notified.

## ALGWA NSW Conference – Register Now

This year's ALGWA NSW conference (4-6 May, Penrith) is open to all councillors, council staff.

## Local Government NSW Employment Law Seminar 2017 – Register Now

Specifically designed for local government, LGNSW's Employment Law Seminar (28 April, Sydney) is a must-attend event for general managers, industrial relations and human resource professionals.

### LOCAL GOVERNMENT NSW

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## Message from the President



This week commenced on NSW's Mid North Coast for our Chief Executive Donna Rygate and myself, in Taree for the annual LGNSW Tourism Conference. The Conference was a great success, not least due to the outstanding efforts of our event partner, Mid Coast Council. Thank you Mid Coast!

More than 200 delegates were addressed by speakers including the Minister for Multiculturalism and Disability Services, Ray Williams, and the Minister for Tourism and Major Events, Adam Marshall.

Regional and rural tourism injects \$14.4 billion into the state's economy each year, accounting for around 84,600 jobs in rural and regional NSW. Fostering the sector offers invaluable returns for NSW and LGNSW encourages further strategic funding support to boost growth.

Minister Marshall announced at our conference that round two of the NSW Government's 2017 Incubator Event Fund is now open. Applications are invited from organisers of new and emerging rural and regional events. Councils can apply for one-off grants of up to \$20,000 for events being staged for the first or second time between July and December this year. [Read more](#). The Incubator Event Fund is in addition to the \$300 million NSW regional and rural tourism infrastructure package (announced last week). [Read more](#).

We had a particular focus at the conference on accessible and inclusive tourism, and the economic and community opportunities this presents. Minister Williams presented about the Government's work in this context, and announced a new conference promoting inclusiveness in NSW - Live, Work & Play - scheduled for 17-18 May.

On Tuesday, more than 60 council representatives gathered in Sydney for the LGNSW Aged and Disability Forum to discuss how to meet increasing demand for local services for people with a disability and the ageing. Opened by LGNSW Board Member Cr Lesley Furneaux-Cook, delegates were updated on critical issues including Commonwealth-funded home care packages, the National Disability Insurance Scheme and workforce planning.

Many councils have already used our disability inclusion action plan [templates and resources](#) to meet their requirements and the 1 July 2017 deadline.

On Wednesday, Donna caught up with Lake Macquarie Council and UTS about the work we've been doing together on performance indicators. The objective is to come up with a consistent set of indicators for local government performance, agreed measurement methodologies, a transparent reporting framework, and means of driving performance improvement including peer review.

On Thursday, Donna and I met with the Chief-of-Staff for the NSW Minister for the Arts, the Hon. Don Harwin MLC, to prosecute the sector's case for increased recurrent library funding. Over time, the contribution of local government has grown to 12 times that of state funding, a historic low. Significant and ongoing indexation of core library funding is required to ensure future viability and sustainability of the NSW public library network, all of which is reflected in the [LGNSW pre-Budget submission](#).

Also on Thursday, Donna met with the Department of Premier and Cabinet to discuss local government reform, and I attended the Rural Fire Service's Bush Fire Co-ordinating Committee. At the latter, there was considerable discussion around Project Guardian which is a relatively new system to improve the way bush fire risk mitigation activities are undertaken. Key issues included the overarching strategic framework and the role of expert local government consultation.

In the coming week, in partnership with the City of Parramatta, LGNSW will hold a Preventing Violence against Women Workshop specifically for local government. [Read more](#).

Registrations have also opened for our annual Employment Law Seminar which has become a must-attend event for local government general managers and industrial relations and human resource professionals. Bringing together legal and industrial experts to discuss recent legislative changes and their implications for local government, the event will be held on 28 April. [Read more](#).

Registrations are also open for the annual ALGWA conference which is being hosted by Penrith City Council, (4-6 May). The program is based on the theme *Your Adventure Starts Now* - challenging yourself, learning something new and getting inspired. [Read more](#).

We've had a great response to our survey about modernising this newsletter. If you haven't completed it already, please do so. We really want to hear from you about how you read and use it. [Take the survey now](#).

Have a good weekend!

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This year's ALGWA NSW conference (4-6 May, Penrith) is open to all councillors, council staff.

### Item 4: Review of LGA04 Local Government Training Package

Councils have an opportunity to provide feedback on the need to review qualifications in the LGA04 Local Government Training Package by participating in a survey.

### Item 5: Topics for Local Government Performance Audit by NSW Auditor-General

The Auditor-General of NSW has selected the initial topics for the local government performance audit.

## Community

### Item 6: Local Government Galleries, Libraries and Museums Symposium

Lake Macquarie City Council invites local government staff to attend the inaugural Galleries, Libraries, Archive and Museum (GLAM) symposium (10 April, Lake Macquarie).

### Item 7: Preventing Violence against Women Workshop

LGNSW and the City of Parramatta, working with Our Watch invite councils to attend a workshop – NSW Local Government Change the Story: Preventing Violence against Women – on 23 March.

### Item 8: Museums and Galleries NSW - International Fellowships Available

Local council staff have an opportunity to spend two weeks at an international cultural organisation through the Museums and Galleries NSW Fellowships.

### Item 9: Rural and Regional Event Funding

Organisers of new and emerging rural and regional events are invited to apply for round two of the NSW Government's 2017 Incubator Event Fund.

### Item 10: Early-Bird Registrations Open for the NSW State of Inclusion Conference

Councils are invited by the NSW Department of Family and Community Services to register for a two-day conference (17-18 May, Sydney) that will showcase ways to build an inclusive society for people with disability.

## Environment

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### **Item 12: Floodplain Management Grants 2017/18**

The Office of Environment and Heritage is inviting applications under the Floodplain Management Grants Program for 2017/18.

## **Finance**

### **Item 13: Notification of Council Entities to the Auditor-General**

Councils are reminded of their obligation to notify the Auditor-General of all council entities. The Auditor-General advises that many councils have met this obligation but there are still councils that have not yet notified.

## **Learning**

### **Item 14: Bundle Savings on LGNSW Training**

LGNSW is offering a 33 per cent discount on the cost of public courses when purchased as training bundles.

### **Item 15: Business Excellence in Local Government Workshop**

LGNSW's Business Excellence three-day workshop (24-26 May) provides participants with a clear understanding of how excellence models can be leveraged to drive continuous improvement and deliver business sustainability.

### **Item 16: Local Government NSW Employment Law Seminar 2017 – Register Now**

Specifically designed for local government, LGNSW's Employment Law Seminar (28 April, Sydney) is a must-attend event for general managers, industrial relations and human resource professionals.

### **Item 17: Navigator Men's Development Program**

LGNSW has launched a new development program for men, following the success of the Springboard Women's Development Program.

### **Item 18: LGNSW Upcoming Courses**

LGNSW is offering a range of workshops to local government professionals and elected members between now and June.

## **Procurement**

### **Item 19: Procurement Training**

Local Government Procurement offers a range of training courses for council staff responsible for purchasing.

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Over 40 representatives from 18 councils attended the latest Local Government Heavy Vehicle Access Forum at Forbes on 7 March 2017.

## **In the News**

### **Item 21: Local Government NSW Media**

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View the latest newsletter distributed by the Australia Local Government Association.

## Conferences and Events

### Item 1: Upcoming conferences and events

**View upcoming conference and events relevant to Local Government**

#### **ALGWA NSW Conference – Register Now**

This year's ALGWA NSW conference (4-6 May, Penrith) is open to all councillors, council staff.

#### **Early-Bird Registrations Open for the NSW State of Inclusion Conference**

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Specifically designed for local government, LGNSW's Employment Law Seminar (28 April, Sydney) is a must-attend event for general managers, industrial relations and human resource professionals.

#### **Local Government Heavy Vehicle Forum – Forbes**

Over 40 representatives from 18 councils attended the latest Local Government Heavy Vehicle Access Forum at Forbes on 7 March 2017.

## Grants and Funding

### Item 2: Grant and funding opportunities for Local Government

**View the latest grant and funding opportunities for Local Government**

#### **Rural and Regional Event Funding**

Organisers of new and emerging rural and regional events are invited to apply for round two of the NSW Government's 2017 Incubator Event Fund.

#### **Floodplain Management Grants 2017/18**

The Office of Environment and Heritage is inviting applications under the Floodplain Management Grants Program for 2017/18.

## General Interest

### Item 3: ALGWA NSW Conference – Register Now

**This year's ALGWA NSW conference (4-6 May, Penrith) is open to all councillors, council staff.**

The conference will feature thought-provoking presentations and robust discussions about issues relevant to women in local government. Delegates will be entertained and engaged throughout the conference and will learn new skills to help them succeed in their careers.

The program will be based around the theme 'Your Adventure Starts Now', and delegates will be encouraged to explore what adventure means to them. Is it about challenging yourself, learning something new, making new friends, getting inspired or motivated?

Read the full program and register on [Penrith City Council's website](#).

**Dates and location**

4-6 May  
Penrith Panthers Event Centre

**Online information**

[Penrith City Council's website](#)

**Contact**

Shelley Lee  
Penrith City Council  
[shelley.lee@penrith.city](mailto:shelley.lee@penrith.city)

**Ref:** R90/0017 SS

## General Interest

### Item 4: Review of LGA04 Local Government Training Package

**Councils have an opportunity to provide feedback on the need to review qualifications in the LGA04 Local Government Training Package by participating in a survey.**

National surveys of employers and registered training organisations aimed at capturing the need for review the LGA04 Local Government Training Package is being undertaken by the Commonwealth-funded, SkillsIQ.

Survey feedback will inform the development of a case for change to be put to the Australian Industry and Skills Committee about a proposed review of existing qualifications.

The Local Government Training Package contains generalist and specialist qualifications specifically for councils. Specialist streams include Operational Works, Planning, Health and Environment, Land Management and Regulatory Services. It also incorporates units of competency for elected members.

The Employer Survey should take around 10 minutes to complete and closes on **Wednesday 5 April 2017**

For more information please contact Mark Shaddock (see fact box).

#### Online information

[LGA04 Local Government Training Package – inform the Case for Change](#)

#### Contact

Mark Shaddock  
SkillsIQ,  
[mark.shaddock@skillsiq.com.au](mailto:mark.shaddock@skillsiq.com.au)  
02 9392 8100

**Ref:** I98/0012 JJ



## General Interest

### Item 5: Topics for Local Government Performance Audit by NSW Auditor-General

#### The Auditor-General of NSW has selected the initial topics for the local government performance audit.

The Auditor-General was given the mandate to conduct performance audits of a council, or the sector, as part of the phase 1 amendments to the *Local Government Act 1993*.

Performance audits are funded by the NSW Government and examine whether councils and agencies are operating efficiently, effectively, economically and in accordance with the law. They examine:

- Effectiveness – meeting the objectives that have been set
- Efficiency – getting the most from the available resources
- Economy – minimising the cost of resources used.

The Auditor-General decides the local government performance audit topics, and the councils to be audited, in the same way she does for NSW Government. The Audit Office has a robust topic selection process to help the Auditor-General decide. After consulting with key stakeholders, the Auditor-General has decided on the following initial performance audit topics:

- Council reporting on service delivery
- Fraud control in local government
- Shared services.

The topics have been selected to enable the Auditor-General and staff to better understand the current performance of the local government sector, and to identify and promote good practice.

The audit of *Council reporting on service delivery* will examine how well councils demonstrate service efficiency and effectiveness through their reporting under the Integrated Planning and Reporting Framework.

The review of *Fraud control in local government* will provide an analysis of fraud in local government based on a self-assessment by councils of their fraud controls against the Audit Office of NSW's Fraud Control Improvement Kit. This kit is available on the [Audit Office website](#).

The *Shared services in local government* audit will seek to identify key enablers and barriers to effective and efficient shared services arrangements. Such arrangements are likely to include corporate services but may also include customer services such as waste collection, road maintenance or libraries.

Planning for the *Council reporting on service delivery audit* has commenced, with the other two audits starting later in the calendar year. Varying degrees of council involvement will be required on each audit. The Audit Office will communicate expectations to affected councils once each audit starts.

"I am looking forward to working closely with the sector on local government performance audits. By identifying trends, good practices and performance improvement opportunities performance audits will support continuous improvement and help create stronger performing councils." said Margaret Crawford, Auditor-General of NSW.

Councils are required to notify the Auditor-General of all council entities. Read [item 13](#) for more information.

#### Online information

[Audit Office website](#)

#### Contact

[localgovernmentenquiries@audit.nsw.gov.au](mailto:localgovernmentenquiries@audit.nsw.gov.au)

Ref: R90/0162 SMcB

## Community

### Item 6: Local Government Galleries, Libraries and Museums Symposium

**Lake Macquarie City Council invites local government staff to attend the inaugural Galleries, Libraries, Archive and Museum (GLAM) symposium (10 April, Lake Macquarie).**

The GLAM symposium offers;

- targeted professional development,
- a forum to participate in contemporary presentations and workshops, and
- the chance to improve the GLAM sector profile and networks.

Library, gallery, performing arts, archive and museum workers, and other local government cultural development colleagues who are interested in developing networks and discovering what's trending are encouraged to attend.

Confirmed speakers include:

- Dr Matt Finch, Creative in Residence, State Library of Queensland
- Alex Bowen, Executive Manager, Creative City, City of Sydney
- Ben Conyers, Manager, Service Delivery and Design, State Library Victoria
- Dr Sue Gillett, Senior Lecturer, College of Arts, Social Sciences and Commerce, La Trobe University
- Chris King Coordinator, Art and Culture, Gosford City Council
- Penny Amberg, Community Development and Engagement Coordinator, Port Stephens
- Liz Burcham, Cultural Director, Newcastle City Council
- Donna Carsden, Manager of Indigenous Programs, Australian National Maritime Museum

Registration includes welcome coffee, morning, lunch and afternoon teas and showbag.

Places are limited, so delegates are encouraged to book promptly.

**Dates and location**

10 April 2017  
8.30am – 4.00pm  
Lake Macquarie City Art Gallery  
1A First Street  
Booragul, NSW 2284

**Cost**

\$50 (plus GST) GLAM worker  
\$40 (plus GST) Volunteer

**Online information**

[GLAM Symposium Registration](#)

**Contact**

Lake Macquarie Libraries  
[lakelibraries@lakemac.nsw.gov.au](mailto:lakelibraries@lakemac.nsw.gov.au)

**Ref:** R13/0028 SW

## Community

### Item 7: Preventing Violence against Women Workshop

**LGNSW and the City of Parramatta, working with Our Watch invite councils to attend a workshop – NSW Local Government Change the Story: Preventing Violence against Women – on 23 March.**

*Change the Story: A Shared Framework for the Prevention of Violence against Women and their Children in Australia* is a world-first national framework for a consistent and integrated national approach to preventing violence.

The workshop has been tailored specifically to the local government perspective. It is a great learning opportunity for council officers who are working to prevent violence against women and their children in the community

The workshop will:

- Build understanding about the need for a sound framework to inform councils' work to prevent violence against women and their children.
- Increase knowledge of the Change the Story framework, including examples and case studies outlining how councils can implement the framework in their work
- Offer excellent networking opportunities with local government peers working in violence prevention.

Key learnings will include:

- How councils can determine that their work to prevent violence against women is effective
- Why councils implement specific violence prevention programs
- How to proceed once a council has raised awareness about the issue, distributed service referral information and taken action to oppose violence against women and their children
- What's next in violence prevention?

Workshop Facilitators: Scott Holmes and Jane Torney, Project Managers Practice Capability Development of Our Watch

Learn more about the [Change the Story framework](#) and [register for the workshop](#).

#### **Date and location**

Thursday 23 March 2017  
9.30 am – 3.30 pm  
Holiday Inn Parramatta  
18-40 Anderson St Parramatta

Cost: \$87

#### **Online information**

##### Registration

[Change the Story – A shared framework for the prevention of violence against women and their children in Australia](#)

#### **Contact**

City of Parramatta  
Maggie Kyle  
Capacity Building Officer  
[mkyle@parracity.nsw.gov.au](mailto:mkyle@parracity.nsw.gov.au)  
02 9806 5082

LGNSW  
Liz Gemes  
Senior Policy Officer  
[liz.gemes@lgnsw.org.au](mailto:liz.gemes@lgnsw.org.au)  
02 9242 4063

**Ref:** R90/0071-03 LG

## Community

### Item 8: Museums and Galleries NSW - International Fellowships Available

**Local council staff have an opportunity to spend two weeks at an international cultural organisation through the Museums and Galleries NSW Fellowships.**

Senior NSW council museums and galleries staff are eligible to apply for up to \$6,000 per placement with individuals eligible for hosting with the following organisations:

- Dallas Museum of Art, USA
- National Museum of Modern and Contemporary Art, Korea

Fellowship applicants also have the option to choose their own organisation. Museums and Galleries NSW can provide advice on possible placements and make contact with organisations on applicants behalf.

Applications close Friday 31 March 2017.

**Dates**

Applications close 5pm, Friday 31 March 2017

**Online information**

[Museums and Galleries NSW Fellowships](#)

**Contact**

Jane Gillespie, Program & Events  
Coordinator  
02 9339 9914  
[fdc@mgnsw.org.au](mailto:fdc@mgnsw.org.au)

**Ref:** R13/0028 SW

## Community

### Item 9: Rural and Regional Event Funding

#### **Organisers of new and emerging rural and regional events are invited to apply for round two of the NSW Government's 2017 Incubator Event Fund.**

Councils are eligible to apply for one-off grants of up to \$20,000 for events being staged for the first or second time between July and December this year.

The program provides seed funding for innovative new events to help with the initial establishment phase and event staging costs, marketing, publicity and research.

The 2017 fund is managed and administered through the NSW Government's tourism and major events agency, Destination NSW.

Applications for the current round (round two) are open until Sunday 2 April 2017.

Lodge an application and to view criteria visit [2017 Incubator Event Fund](#).

#### **Dates**

Applications close Sunday 2 April 2017

#### **Online information**

[2017 Incubator Event Fund](#).

#### **Contact**

Aida Hijazi, Regional Flagship Events Coordinator

[\(02\) 9931 1431](tel:(02)99311431)  
[aida.hijazi@dnsw.com.au](mailto:aida.hijazi@dnsw.com.au)

**Ref:** R13/0028 SW

## Community

### Item 10: Early-Bird Registrations Open for the NSW State of Inclusion Conference

**Councils are invited by the NSW Department of Family and Community Services to register for a two-day conference (17-18 May, Sydney) that will showcase ways to build an inclusive society for people with disability.**

The conference represents an opportunity to link with peers and organisations who are leading the inclusion conversation and setting the direction for the future.

Presentations, discussions, meeting and workshops will focus on:

- Employment for people with disability
- Liveable communities and accessible and inclusive tourism planning
- Assistive technology and accessible IT to enhance inclusion for all, particularly people with disability

Early bird registrations are open until 15 April 2017. A two-day conference ticket is \$250 or \$295 for a two-day conference ticket and networking function.

**Dates and location:**

17-18 May 2017

International Convention Centre Sydney

**For more information:**

[www.stateofinclusion.nsw.gov.au](http://www.stateofinclusion.nsw.gov.au)

**Contact:**

02 8060 8398

[stateofinclusion@facs.nsw.gov.au](mailto:stateofinclusion@facs.nsw.gov.au)

**Ref:** R16/0018 AC

## Environment

### Item 11: Container Deposit Scheme to Commence December 2017

**The CDS Scheme will now commence on 1 December 2017 with the regulation that confirms fundamental details that will underpin the operation of the scheme now gazetted.**

The Waste Avoidance and Resource Recovery (Container Deposit Scheme) Regulation 2017:

- Identifies beverages and containers excluded from the scheme (largely consistent the South Australian and Northern Territory schemes)
- Provides that 10 cents will be the refund amount payable for eligible containers
- Outlines the procedures for material recovery facility (MRF) operators to make refund claims
- Provides for retrospective payment of any agreed refund sharing between MRF and council.
- Extinguishes refund sharing agreements if council enters into a “processing agreement” with a MRF operator.

The Regulation includes:

- considerations for the Minister in determining whether an applicant for a Scheme administration agreement is a fit and proper person
- Reporting requirements for the Scheme Coordinator
- Approval of collection point arrangements by EPA.

Further provisions, such as the collection targets, collection processes, and refund markings, will be added to the Regulation later in the year as implementation of the scheme progresses.

LGNSW has been advocating for council access to expertise and support in negotiating refund sharing agreements. A processing refund protocol, used by a MRF in claiming a refund, is also being developed by the EPA.

**Online information**

[CDS Regulation](#)

**Contact**

[Susy Cenedese](#), LGNSW  
(02) 9242 4080

**Ref:** R90/0994 SC

## Environment

### Item 12: Floodplain Management Grants 2017/18

The Office of Environment and Heritage is inviting applications under the Floodplain Management Grants Program for 2017/18.

Funding is provided under the program for projects that manage flood risk, including:

- Stage 1 – flood study (including data collection)
- Stage 2 – prepare or review floodplain risk management study and plan
- Stage 3 – investigation, design and/or feasibility study for works identified in a floodplain risk management plan (where required); this stage must be undertaken for any works projects that are likely to exceed a total project cost of \$500,000
- Stage 4 – implementing actions identified in a floodplain risk management plan, including but not limited to:
  - structural works such as levees, detention basins, flood gates and flow conveyance improvements (if these are extensive works requiring a high level of funding, they should be broken into stages)
  - flood warning systems
  - evacuation management
  - voluntary house raising – further information on the eligibility criteria and implementation of voluntary house raising projects is available on the [OEH's website](#).
  - voluntary purchase – further information on the eligibility criteria and implementation of voluntary purchase projects is available on the [OEH's website](#).

**Dates and location**

Applications close 27 April 2017

**Online information**

[OEH website](#)

**Contact**

Coast and Estuary Grants  
02 9895 6494

**Ref:** R90/0497

Applications are now open and close at 5pm on 27 April 2017.

Grant application guidelines and forms are available on the [OEH's website](#). Contact the relevant regional office listed in the grant application guidelines for further information.



## Finance

### Item 13: Notification of Council Entities to the Auditor-General

**Councils are reminded of their obligation to notify the Auditor-General of all council entities. The Auditor-General advises that many councils have met this obligation but there are still councils that have not yet notified.**

Under the *Local Government Act 1993* (Schedule 8) transitional requirements, councils were required to notify the Auditor-General in writing of any entities of the council on or before 31 December 2016 (within the meaning of section 415, as amended by the amending Act) as at 1 July 2016. Notification is important as the objective is to identify those entities that do not need to be reported on and can be excluded through the local government regulations.

Please advise the Audit Office of all such entities by emailing [localgovernmentenquiries@audit.nsw.gov.au](mailto:localgovernmentenquiries@audit.nsw.gov.au). Councils without any entities are requested to confirm this to the Audit Office. If you have any enquiries, please contact the Audit Office.

Entities include those established under section 358 of the Act. They include insurance pools and Southern Phone, as well as certain aquatic centres, regional library services, airports, museums, regional organisations of councils, retirement homes and resource recovery centres.

The definition of council entity under the Act is below.

#### **Definition of Council Entity: Section 415 - Auditing of financial reports**

(4) In auditing the financial reports of the council, a council's auditor must also audit the financial reports of any council entity and report on that audit as part of the report on the council by the auditor.

(5) In this Part: council entity means:

- (a) a partnership, trust, corporation, joint venture, syndicate or other body (whether or not incorporated) that a council has formed or participated in forming or has acquired a controlling interest in, other than an entity of a class prescribed by the regulations, or
- (b) any other entity of a class prescribed by the regulations.

For more information or to contact the Audit Office refer to the [Audit Office website](#).

The Auditor-General has chosen the initial topics for the local government performance audit. See [item 5](#) for more information.

#### **Online information**

[Audit Office website](#)

#### **Contact**

[localgovernmentenquiries@audit.nsw.gov.au](mailto:localgovernmentenquiries@audit.nsw.gov.au)

**Ref:** R90/0162 SMcB

## Learning

### Item 14: Bundle Savings on LGNSW Training

**LGNSW is offering a 33 per cent discount on the cost of public courses when purchased as training bundles.**

The discount applies to most LGNSW public courses when a bundle equivalent to 25 days of training is purchased upfront. The courses can be attended by elected members and staff.

For example, bundled training package could be used for:

- One-day workshops such as Speed Reading, Resilience and Stress Management or Understanding Strategic Thinking
- Two-day courses such as the Mayors' Weekend and the Supervisor Series
- The four-day Springboard Women's Development Program or the recently launched Navigator Men's Development Program.

View LGNSW's [upcoming courses](#) to see the range of courses offered by LGNSW.

The bundle credit must be used within 12 months from the date of purchase and is **not available** for LGNSW conferences, forums, seminars, e-learning or the Executive Certificate for Elected Members.

For a total cost of \$11,000 (incl. GST), members receive 25 days of training for \$440 per day (incl. GST) instead of the regular price of \$660 per day.

For more information about the bundled training package, contact [LGNSW Learning Solutions](#).

#### **Cost**

Members: \$11,000 (incl. GST)

Non-members: \$22,000 (incl. GST)

For 25 days of public course training for elected members and staff

#### **Contact**

LGNSW Learning Solutions

02 9242 4181

[learning@lgnsw.org.au](mailto:learning@lgnsw.org.au)

**Ref:** I98/0012 SA

## Learning

### Item 15: Business Excellence in Local Government Workshop

**LGNSW's Business Excellence three-day workshop (24-26 May) provides participants with a clear understanding of how excellence models can be leveraged to drive continuous improvement and deliver business sustainability.**

To be held 24-26 May, attendees will learn the details of the Australian Business Excellence Framework - an integrated leadership and management system that describes elements essential to sustainable organisational excellence.

Organisations use the guidance of excellence models to improve financial performance, develop leadership capability, encourage innovation, increase efficiency and focus on stakeholder outcomes.

On completion, workshop participants will understand:

- The benefits of using the framework
- The underlying principles of the framework and its application to councils
- Business excellence concepts
- Process improvement and methodologies
- How to assess, score and identify opportunities.

**Dates and location**

Wednesday 24 – Friday 26 May  
2017, Sydney

**Online information and registration**

[LGNSW website](#)

**Cost**

LGNSW Members: \$1,980 (incl. GST)

Non-members: \$3,960 (incl. GST)

**Contact**

Learning Solutions

02 9242 4181

[learning@lgnsw.org.au](mailto:learning@lgnsw.org.au)

**Ref:** I98/0012 SA

## Learning

### Item 16: Local Government NSW Employment Law Seminar 2017 – Register Now

**Specifically designed for local government, LGNSW’s Employment Law Seminar (28 April, Sydney) is a must-attend event for general managers, industrial relations and human resource professionals.**

The annual seminar brings together legal and industrial experts to discuss recent legislative changes and their implications for local government.

Seminar topics include:

- Changes to the Industrial Relations Commission of NSW
- Employment contracts – getting the basics right
- Unfair dismissal – procedural and substantive fairness explained through recent case examples
- Workplace behaviour – drawing the line
- Workplace culture – when does conduct outside work amount to misconduct?
- The rise of the gig economy – what are the legal implications for employers?
- Navigating the intersect between public interest disclosure management and employee management.

Speakers include:

- Chief Commissioner, Industrial Relations Commission of NSW
- Cilla Robinson, Clayton Utz
- Tim McDonald, Partner, Moray & Agnew Lawyers
- Michal Roucek and Lois Izzo, Australian Business Lawyers & Advisors
- Roland Hassall, Partner, Sparke Helmore Lawyers
- Helen Carter, PCC Lawyers.

See LGNSW’s website for [more information and to register](#).

**Date and Location**

Friday 28 April 2017  
Swissotel  
68 Market Street, Sydney

**Further information and registrations**

[LGNSW Law Seminar](#)

**Cost**

LGNSW Members: \$715 (incl. GST)  
Non- members: \$1,430 (incl. GST)

**Contact**

LGNSW Learning Solutions  
(02) 9242 4181  
[learning@lgnsw.org.au](mailto:learning@lgnsw.org.au)

**Ref:** I98/0012 SA

## Learning

### Item 17: Navigator Men's Development Program

**LGNSW has launched a new development program for men, following the success of the Springboard Women's Development Program.**

The program, called Navigator, enables men to identify clear, practical and realistic steps to get results at work or in their personal lives. This includes attaining a new qualification, promotion, new skills, an improved attitude to change in the workplace, better health or work/life balance.

Navigator will help men:

- Set and achieve personal goals
- Focus on priorities
- Acquire ideas, skills and confidence
- Make positive decisions and to take action.

The program comprises of four workshops over three months. Each workshop features a high-profile male guest speaker and participants have the opportunity to network with men from other councils.

LGNSW coordinates a mentoring strategy in conjunction with the program and delivers a half-day program for mentors.

All workshops are held in Sydney but councils outside the metropolitan area interested in implementing the program locally can contact [LGNSW Learning Solutions](mailto:learning@lgnsw.org.au) for more information.

**Dates**

Workshop 1 – Thursday 4 May  
Workshop 2 – Thursday 1 June  
Workshop 3 – Thursday 29 June  
Workshop 4 – Thursday 27 July

**Online Registration**

[Navigator Men's Development Program](http://learning@lgnsw.org.au)

**Cost**

Members: \$1,320 (incl. GST)  
Non-members: \$2,640 (incl. GST)

**Contact**

LGNSW Learning Solutions  
02 9242 4181  
[learning@lgnsw.org.au](mailto:learning@lgnsw.org.au)

**Ref:** I98/0012 SA

## Learning

### Item 18: LGNSW Upcoming Courses

**LGNSW is offering a range of workshops to local government professionals and elected members between now and June.**

Courses are provided at competitive rates and are specifically designed for the sector.

#### Writing Winning Grant Funding Applications

Sydney – Thursday 30 March 2017

Learn to write persuasive proposals, submissions and grant applications to maximise success. [More information.](#)

#### Making Consultative Committees More Effective

Ballina – Monday 3 April 2017; Narrabri – Monday 29 May 2017;  
Wagga Wagga – Tuesday 13 June 2017

Gain an understanding of the roles and responsibilities of consultative committees in the local government context. [More information](#)

#### Award History and Interpretation

Moree – Wednesday 5 April 2017; Sydney – Thursday 18 May 2017

Get up-to-speed on the application and interpretation of the Local Government (State) Award 2014 in this course geared towards general managers, directors, human resource practitioners, payroll officers and line managers. [More information](#)

#### People and Performance

Sydney – Thursday 4 May 2017

Learn the art of communicating with different personality types to improve staff performance and motivation. [More information](#)

#### Resilience and Wellbeing

Sydney – Monday 8 May 2017

Discover how to contribute to a positive, productive and mentally healthy workplace. [More information](#)

#### Social Media

Sydney – Tuesday 9 May 2017

Learn how to reach, inform, educate and engage with citizens using social media. [More information.](#)

#### Understanding Strategic Thinking

Sydney – Friday 12 May 2017

Explore how strategic thinking will improve the efficiency and effectiveness of council performance. [More information.](#)

#### Local Training

Contact [LGNSW Learning Solutions](#) to discuss running a course in-house or with other organisations in your area.

#### Online information

[LGNSW Training](#)

[LGNSW Learning Calendar  
\(January-June 2017\)](#)

#### Registrations

[Learning Solutions  
registrations](#)

#### Contact

LGNSW Learning Solutions  
02 9242 4081  
[learning@lgnsw.org.au](mailto:learning@lgnsw.org.au)

**Ref:** I98/0012 SA

## Procurement

### Item 19: Procurement Training

Local Government Procurement offers a range of training courses for council staff responsible for purchasing.

#### **Spend Analysis for Savings, Efficiencies, Compliance & Collaboration**

Sydney CBD – Wednesday 5 April 2017

This practical one-day course will provide you with the ability to look for efficiencies, savings and reinforce compliance. It will cover internal analysis, external factors such as economic development and how to drive fact based procurement and contract management decisions. This course will particularly suit procurement and finance professionals. [More information.](#) [Register online.](#)

#### **Advanced Contract Management**

Sydney CBD – Tuesday 16 & Wednesday 17 May 2017

This two-day course, designed to advance skills in contract management, is suitable for people managing (or planning or manage) high-risk, complex contracts. A large portion of value is extracted (or lost) post contract award. Through advanced contract management, you can manage risk, increase innovation, reduce waste and increase efficiency. [More information.](#) [Register online.](#)

#### **Evaluation, Supplier Selection and Contract Establishment**

Sydney CBD – Wednesday 24 May 2017

This one-day course supports supplier selection and evaluation techniques aligned to probity and value for money. Learn key tips on setting up evaluation criteria for the quotation and tender stage to ensure the right supplier is selected. Designed for staff either currently involved in quotation/tender evaluations or about to do so, participants will come away with practical skills applicable in the local government context. [More information.](#) [Register online.](#)

Local Government Procurement (LGP) offers a range of training from [eLearning](#), [one day procurement courses](#) to [procurement qualifications](#).

LGP conducts in-house training as a convenient and cost-effective way to up-skill staff. We will come to you, at any place and any time, to deliver courses to address the key issues and specific needs. For further information; view the [LGP Training Calendar](#) or contact, [LGP Training](#) or 02 8270 8709.

#### **Online information**

[LGP Training website](#)

#### **Registrations**

[LGP Training Calendar](#)

#### **Contact**

LGP Training  
02 8270 8709  
[training@lgp.org.au](mailto:training@lgp.org.au)

**Ref:** R05/0057 MB

## Roads and Transport

### Item 20: Local Government Heavy Vehicle Forum – Forbes

**Over 40 representatives from 18 councils attended the latest Local Government Heavy Vehicle Access Forum at Forbes on 7 March 2017.**

The forum provided the opportunity for the National Heavy Vehicle Regulator and local government to directly tackle everyday heavy vehicle and freight challenges and identify innovative solutions.

Key objectives of the forum were to inform and assist councils regarding their roles and opportunities under the Heavy Vehicle National Law (HVNL), and to showcase councils that have adapted to reduce red tape and boost local economies.

Input provided by the NHVR, Roads and Maritime Services, Transport for NSW, councils and industry representatives gave delegates an in-depth understanding of the heavy vehicle regulatory environment in which they operate.

The forum was hosted by Forbes Shire Council in partnership with the NHVR and LGNSW, and was facilitated by the Institute of Public Works Engineering NSW.

LGNSW looks forward to working with the NHVR to hold further events in other locations later in the year.

#### **NHVR Media Release**

[NHVR Forbes Forum](#)

#### **Contact / Further Information**

Tim Hansen, NHVR stakeholder specialist, on (07) 3309 8601 or [tim.hansen@nhvr.gov.au](mailto:tim.hansen@nhvr.gov.au)

Richard Connors, LGNSW on (02) 9242 4073 or [richard.connors@lgnsw.org.au](mailto:richard.connors@lgnsw.org.au)

**Ref: R90/0985 RC**



## In the News

### Item 21: Local Government NSW Media

View the latest media releases distributed by LGNSW

[Media Release: Councils Tackle Growing Demand for Services for People with Disability and the Aged](#)

[Media Release: Inclusive Tourism Focus at LGNSW Conference](#)

### Item 22: ALGA Newsletter

View the latest newsletter distributed by the Australia Local Government Association.

<http://alga.asn.au/news.aspx?Type=Summary&Year=current&#38;Menu=35,402>